

**Virgil Township  
Community Mental Health 708 Board Meeting  
Thursday, June 21, 2018**

**MINUTES**

President Rita Campbell called the regular meeting of the Virgil Township Mental Health 708 Board to order at 7:17 PM on Thursday, June 21, 2018 at the Virgil Township Board offices.

Members Present: Rita Campbell, Jean Fabrizius, Mary Larsen, Michael Yagen

Members Absent: Ted Janecek, Peg Yagen, Georgianna Zakosek

Also present: Jerry Murphy, INC Board  
Dalila Alegria, INC Board  
Carol Alfrey, West Towns Case Coordinator

President Campbell asked for approval of the minutes of the February 22, 2018 meeting. Upon a motion by Michael Yagen and second by Rita Campbell, the minutes were unanimously approved.

Under the Staff Report, Operations Manager Dalila Alegria reported on the INC Board finances for the period July 1, 2017, through April 30, 2018. Revenues are above budget due to additional 708 tax money received than originally budgeted. Expenses are under budget by \$37,084.07. Overall, Net Income is \$232,738.00, which is \$48,834.00 over budget.

Alegria reviewed the unaudited client statistics for July 1 through April 30, 2018. She reported that 75 Virgil Township residents received 920 units of service for that period. She also presented the building statistics for July 1 through April 30, 2018, reporting that 1 Virgil resident received 81 units of service.

Murphy reviewed the 2017 Tax Extension Report. He reported that there is an increase of approximately \$53,000 for use in 2018-2019 with a 2.1% CPI.

West Towns Case Coordinator, Carol Alfrey, reported to the board on the West Towns activities. She shared the service statistics from the March/April period, as well as the WTCRT meetings and programs. She reported that they are planning for the Good Grief Camp which is scheduled for June 25 – 29, 2018.

Murphy presented the preliminary budget that was approved by the INC Board at last month's meeting.

Murphy presented the approved 2018-2019 Allocations. Murphy reviewed the process used by the Program Committee and the different factors considered in coming to its recommendations.

Alegria shared the recipients of the Lyle E. Oncken Community Service Award, Lynn O'Shea and Greg Watson. Jerry presented Lynn with her award at AID's Annual Meeting on May 16 and presented Greg with his award at his retirement party on June 1<sup>st</sup> at TCFS.

Alegria also asked for input from the board as to what they'd like to see on the INC Board website. Ideas will be shared as to how it can be more user friendly and accessible to 708 board members.

Under New Business, Murphy shared the recommendation from the INC Board to the Virgil Township 708 Board for the proposed 2018 mental health tax levy. The increase would be for the 2.1% Consumer Price Index (CPI) allowed under the tax cap, plus any additional levy allowed due to new construction. Campbell made the motion to accept the recommendation for the increase to the township board. The motion was seconded by Mary Larsen and passed unanimously on a voice vote. Staff will forward the recommendation to Supervisor Rowe.

Alegria collected the Conflict of Interest forms from all board members present.

Alegria presented the 708 Board with a proposed meeting schedule for 2018-19. Campbell made the motion to accept the schedule as proposed. The motion was seconded by Larsen and passed unanimously on a voice vote.

Murphy reported that one board member, Mary Larsen, had a term expiring on June 30, 2018. Larsen graciously agreed to be re-appointed to another four-year term. The request for re-appointment will be sent to Supervisor Gilkey.

Murphy explained that the reason the 2018-19 INC Board meeting schedule was included in the 708 board packet is because the INC Board is asking 708 board members to attend an INC Board meeting.

Likewise, Alegria also invited 708 board members to volunteer to participate in one of two different INC Board Committees.

Murphy noted that due to the passing of a board member, there is a vacancy on the INC Board and would like to fill by new fiscal year in July.

There being no further business to come before the Board, the meeting was adjourned on a motion by Yagen second by Campbell and a unanimous vote at 8:11 PM.

Respectfully submitted,

Georgianna Zakosek  
Secretary